STATUTES
of the
Chinese American Citizens Alliance Houston Lodge
(Effective November 7, 1955 -revised 1983)

ARTICLE ONE
NAME AND PURPOSE

Section 1. This organization shall be known and designated as HOUSTON LODGE, CHINESE AMERICAN CITIZENS ALLIANCE, hereinafter referred to as "the Lodge".

Section 2. The purpose of this organization is to form a more perfect fraternal body, to inculcate the principles of Justice, charity, and brotherly love, to protect our rights and privileges of citizenship, to secure equal economic and political opportunities for our members and to promote the general welfare and happiness of all American citizens of Chinese Ancestry.

ARTICLE TWO
ADMISSION OF MEMBERS

Section 1. An applicant for membership must be a citizen of the United States of Chinese Ancestry, twenty-one years of age or over, of good character and capable of self support. He/she shall complete an application for membership giving his/her full name, age, date and place of birth, occupation, address, martial status, basis for American Citizenship and such other pertinent information as may be required. The applicant shall subscribe his or her signature on said application which he/she shall submit upon recommendation of two members of good standing of the Lodge to the Secretary of the Lodge for investigation.

Section 2. An applicant shall pay all necessary dues and fees.

Section 3. After and application for membership is received by the Lodge, it shall be available for examination by members of the Lodge for at least thirty days.

Section 4. An application for membership shall be read at the monthly meeting immediately subsequent to the date of filing before it is referred to the Membership Investigation Committee. The Membership Investigation Committee shall consist of five members charged with the duty of investigating the character of the applicant and determining the validity of his/her claim to American citizenship. The Committee shall also investigate the various items of information given in the application and shall inquire of the Grand Lodge whether applicant has previously applied for membership, with a view of determining whether or not the applicant is qualified. The said Committee shall report its findings at the following monthly meeting. After the report is delivered, those present at the monthly meeting shall, by secret ballot, accept or reject the application. Prior to the taking of the vote, regardless of the content of the report of the Membership Investigation Committee, any member of good standing present at the meeting shall have the privilege to raise questions in connection with the said report or with any item of information listed in the application for

membership. Upon the request of three members of good standing the application shall be deferred for further investigation. An application shall be rejected upon three opposing votes.

Section 5. An applicant for membership who has no evidence as to his/her American citizenship, shall be required to submit written statements in support of the claim to American citizenship subscribed and sworn to by two members in good standing.

Section 6. When voting on an application for membership, every member present at the meeting who is entitled to vote shall without exception, cast his/her vote unless excused from doing so by the President. Each member shall keep the contents of the ballot a strict secret.

The names of members who have voted favorably or otherwise on any application for membership in the meeting of the Membership Investigation Committee and the monthly meeting shall not be divulged. Strict secrecy shall be maintained on all proceedings and discussion concerning membership applications.

Section 7. After an application is rejected the Secretary shall report such rejection to the Grand Secretary.

Section 8. The dues and fees paid in advance by an applicant whose application has been disapproved shall be refunded in full.

Section 9. No new application for membership shall be accepted for consideration from any applicant who has been rejected from membership by this lodge or by other lodges if presented within one year from the date of such rejection.

Section 10. The Secretary shall notify all newly accepted members of the date on which they shall appear for initiation.

Section 11. Newly accepted members shall present themselves at the Lodge at the appointed time for initiation in order to be officially admitted as members.

Section 12. Members in good standing shall be defined to be one who is not delinquent in payment of all dues to the Lodge and Grand Lodge, and who has not committed any act in violation of any rules and regulations of the Lodge.

Section 13. All members should wear their Lodge pin at all times.

Section 14. All members in good standing may participate in Lodge meetings and other activities. Upon demand, a members must present his/her current membership card.

ARTICLE THREE
MEMBERSHIP FEE

Section 1. The required application fee must accompany each application for membership.

Section 2. All members must pay dues as provided.

Section 3. Before any special assessment may be levied upon the membership, a general meeting of all members shall be called for such purposes. No special assessment may be levied upon the membership unless it is approved by two-thirds of the members present at such general meeting.

Section 4. Any member who is planning to leave the United States or to enter the Armed Service must notify the Lodge to that effect. (He may) Upon request, the member may be exempted from the payment of the membership dues while absent from the United States or while in the Armed Services. Upon return to the United States or upon his/her discharge from the Armed Services, the member shall notify the Lodge and resume payment of the membership dues.

Section 5. In order to be a member in good standing, a member must pay the membership dues in full each year, unless governed by Section 4 of this article.

ARTICLE FOUR
FUNDS OF THE LODGE

Section 1. All income and receipts shall be deposited in a bank and shall be used exclusively for current and other expenditures.

Section 2. All committee funds are general funds of the lodge.

Section 3. All payments shall be made by check, which shall be co-signed by any three of the following officers: President, Secretary, Assistant Secretary, or Treasurer.

Section 4. Officers or members who misappropriate or embezzle any funds of the Lodge shall be prosecuted to the fullest extent of the law, and shall thereby be expelled from the membership.

ARTICLE FIVE
OFFICERS

Section 1. The Officers of the Lodge shall be: 1. President; 2. Vice-President; 3. Secretary; 4. Assistant Secretary; 5. Treasurer; 6. Financial Secretary; 7. Auditors (two); 8. Marshal; 9. Sentinel; 10. Collector; 11. Grand Representative. They shall be elected by secret ballot by the entire membership of good standing. After having been elected and prior to installation, they shall elect ten Associates who shall join them to form the Board of Officers.

Section 2. At the initial meeting of the Board of Officers, the President shall appoint the chairperson(s) of each of the following standing committees: Finance, Citizenship and Welfare; Membership and Investigation; Publicity and Publication; and Social. The President is authorized to appoint special committees with the approval of the Board of Officers, and shall also have the power to remove any committeeperson from the various special committees. The authority to be exercised by such committees shall be as hereinafter prescribed in the Section on Committee Rules.

Section 3. All past Presidents are permanent members of the Board of Officers with all the rights and privileges to participate fully in all regular and special meetings thereof.

Section 4. The President may select up to ten Advisors to join the Board of Officers with all rights and privileges to participate fully in all regular and special meetings thereof.

ARTICLE SIX
FUNCTIONS AND DUTIES OF OFFICERS

Section 1. President. The President shall sign all official and legal papers and documents issued by the Lodge, have general and supervisory power over all the activities of the Lodge, enforce observance of the Constitution of the Grand Lodge and the Statutes of the Houston Lodge, appoint special committees, cast the deciding vote when a tie occurs, and direct the Secretary to call meetings according to the procedure prescribed. The President may co-sign with other authorized officers checks issued by the Lodge for the full settlement of its accounts. The President shall not make or second any motion, or participate in any discussion or dispute unless he/she has yielded the functions and duties as chairperson to someone else. He/she shall, at the first monthly meeting after his/her installation, appoint chairpersons of the committees as provided in Article 5, Section 2. The President shall, shortly prior to the expiration of his/her term of office, make a report of the state of the progress of the Lodge.

Section 2. Vice President. The Vice President shall act as and discharge the duties of President during the latter's absence. In the event of a vacancy in the office of President, the Vice-President shall become the President with the honors for the remainder of the term.

Section 3. Secretary. The Secretary shall be responsible for keeping the minutes of the proceedings of the Lodge. He/she shall be the custodian of the Lodge seal and shall sign and affix the said seal to all the important and official and legal papers and documents issued by the Lodge. The Secretary shall report to the Grand Secretary the following items of information: the name, the place and time of birth of applicants who have been refused membership by the Lodge, members who have been reinstated, members whose privileges have been temporarily suspended and members who have been expelled from the Lodge. He/she shall prepare a biennial report of the business and activities of the Lodge which shall be filed not later than ten days before the Biennial Convention with the Grand Secretary, who shall transmit the said report to the Grand Council. In the said report, the Secretary shall list in detail the total number of the following classes of members since the last biennial report was transmitted to the Grand Council: members of good standing, members who are delinquent, members who are not in the United States, members who are deceased, and members who have been accepted for membership or refused. He/she shall, in accordance with the procedures prescribed in the Bylaws, notify members to attend meetings. He/she shall have charge of all documents and correspondence of the Lodge, and shall keep copies and receipts of all papers and documents mailed or dispatched. He/she may co-sign with other authorized officers checks issued by the Lodge. He/she shall prepare jointly with the Financial Secretary, a list of all members of good standing who are entitled to vote and file said list with the Election Committee. The Secretary may assign any of the aforementioned duties to the Assistant Secretary to discharge.

Section 4. Assistant Secretary. The Assistant Secretary may act as the Secretary during the latter's absence or incapacity, and shall discharge any of the

aforementioned duties provided in Section 3 which may be assigned by the Secretary.

Section 5. Treasurer. The Treasurer shall have the responsibility of taking charge of all funds of the Lodge and of keeping account thereof. He/she shall deposit in the name of the Lodge the said funds in a bank designated by it. The Treasurer may co-sign with other authorized officers, checks issued by the Lodge and shall have custody of all title deeds, bonds, stocks, notes and other evidences of business and investments.

Section 6. Financial Secretary. The Financial Secretary shall have charge of all the books of account in which all income and expenditures shall be listed in detail and available for examination by members at any time. He/she shall render bills and collect the membership fees whenever due. He/she shall receive all income of the Lodge and shall turn it over to the Treasurer for deposit. The petty cash funds in his/her custody shall not exceed twenty-five dollars and shall be reimbursed by check from the general fund. He/she shall close the accounts once a month and prepare two copies of the statement of income and expenditures. Once copy shall be posted for the information of the members and the other shall be submitted to the Grand Secretary. The Financial Secretary shall assist the Secretary in accordance with the provisions of Section 3 of this Article in preparing the various reports required by the Grand Lodge.

Section 7. Auditors. The Auditors shall, at least once a month audit and examine in detail all accounts submitted by the Financial Secretary. If the accounts are found correct, they shall attest with their signature thereto.

Section 8. Marshal. The Marshal shall serve under the order of the President, as the commander of processions, with power to appoint his/her own assistants. He/she shall have charge of maintaining order in the assembly hall and shall eject unauthorized persons from gaining entrance thereto. He/she shall undertake to transmit information. The Marshal shall introduce all new members during initiation ceremony. During any procession or entertainment under the auspices of the Lodge, he/she shall not permit anyone who is not a member of the Lodge to put on the badges of membership.

Section 9. Sentinel. The Sentinel shall prevent unauthorized persons from entering the assembly hall or Lodge building during meetings of initiation ceremonies.

Section 10. Collector. The Collector shall carry a temporary receipt book in order to facilitate the task of collecting membership fees from members to whom he/she can at once issue temporary receipts. The Collector shall transmit within three days the fees thus collected to the Financial Secretary, and secure official receipts which he/she shall deliver to the payor. The Financial Secretary shall prepare a list of delinquent membership with the amount due for the Collector, so that the latter can make every effort to collect the amount due.

Section 11. Grand Representative. The Grand Representative shall represent the Lodge at all meetings of the Grand Lodge, including the Biennial Convention of the Grand Lodge.

Section 12. Associates and Advisors. The Associates and Advisors shall discharge all the duties prescribed by the Board of Officers.

Section 13. All outgoing officers shall turn over to their successors all the correspondence and documents, accounts, funds and properties of the Lodge that are in their custody.

Section 14. With the exception of illness or other sufficient reason, officers who shall have been absent from three consecutive meetings may be removed from office and their vacancies filled by the Board of Officers by election at the next regular monthly meeting.

Section 15. The compensation and office hours of the paid officers shall be determined by the Board of Officers.

ARTICLE SEVEN
ELECTION OF OFFICERS

Section 1. The nomination of candidates for office for the ensuing year shall be held during the regular monthly meeting in November. The final election shall be held during the regular monthly meeting in December. The newly elected officers shall be installed during the regular monthly meeting in January. The interval between the nomination of candidates and the final election shall not be less than 28 days.

Section 2. Qualifications and limitations. The offices of President and Vice-President are limited to two consecutive terms. Candidates for the office of President and Vice-President must have been a member in good standing for three consecutive years and served for at least one full term. Candidates for other elective Officers must have been a member for two consecutive years. Associates must have been a member in good standing for one year. All candidates for elective offices must be members in good standing who have been initiated.

Section 3. Only members in good standing shall have the right to vote.

Section 4. In the primary election not more than two candidates shall be nominated for each office with the exception of the Auditors for which the limit shall be four.

Section 5. At the conclusion of the nomination of officers, the President shall appoint a committee of five or more to attend to the final election. The committee members shall cause to be printed the official ballots, with serial numbers and the hour and date for the opening of the ballots. They shall distribute ballots to qualified members for voting and shall collect and count them publicly on the day of the final election.

Section 6. Candidates receiving the highest number of votes shall be declared elected. In the event of a tie, a second balloting on the candidates holding tie votes shall be held at once by members present. Candidates receiving the majority of the votes shall be declared elected.

Section 7. Ballots for the final election shall be mailed to all members within ten days from the date of nomination. Ballots should be returned to the Lodge without delay. Ballots reaching the Lodge after the final count shall be void.

Section 8. Members who have violated any provision of the Statutes of this organization shall not be eligible for office.

ARTICLE EIGHT
ELECTION OF THE DELEGATES TO THE BIENNIAL CONVENTION

Section 1. The Delegates to the Biennial Convention shall be elected by a general meeting for that purpose. The candidate having received the highest number of votes shall be elected.

Section 2. Delegates to the Biennial Convention must have served as elective officers for a least one full term and must be members in good standing at the time of their nomination and election.

ARTICLE NINE
MEETINGS

Section 1. A regular meeting of officers and members of all standing committees shall be held once a month. These meetings shall be designated herein as "monthly meetings". Special meetings may be called by the President or upon written request of thirty members of good standing.

Section 2. A general meeting of all meetings shall be held once every three months in conjunction with the regular meetings of officers, as provided by Section 1 of this Article. Members of good standing may attend these meetings with the privilege of participating in all discussion, together with the right to vote.

Section 3. All Board of Officers meeting shall require a quorum of thirteen members.

Section 4. General meetings shall require a quorum of twenty members.

Section 5. The President shall have the power to call meetings of the Board of Officers to discuss administrative matters and to determine the feasibility of expenditures not exceeding the sum of Five Hundred Dollars.

Section 6. The Secretary shall notify all members of any general meetings and all officers and standing committee members of Board of Officer meetings. Such notice shall be in written form and sent at least seven days prior to the date of meeting.

Section 7. It is the duty of all members not to divulge confidential matters which have been discussed at any meeting.

Section 8. The order to be maintained in any meeting shall be in accordance with the parliamentary procedures prescribed herein.

ARTICLE TEN
MEMBER'S WELFARE

Section 1. Whenever any member of good standing requests assistance from the Lodge in the matter of personal disputes, the Lodge shall make a thorough investigation before taking action. Members who are delinquent in membership fees can have their request brought up at a meeting called for that purpose, provided they have paid their delinquent fees.

Section 2. In the event of the death of any member of good standing, the Lodge shall present to his family or beneficiary the sum of Ten Dollars as a gift. In the event of any officer during his/her term of office or of any meritorious member, the sum

to be presented by the Lodge to his family as a gift shall be determined at a special meeting, but not to exceed the amount of Twenty-five Dollars. This provision shall have not application to members who death occur outside the United States.

ARTICLE ELEVEN
TRANSFER OF MEMBERSHIP

Members of good standing may apply for a transfer of membership to another Lodge at any time.

ARTICLE TWELVE
AWARD

Section 1. In recognition of his/her services to the Lodge, the President shall be awarded a "President's Gavel" at the expiration of the term of office.

Section 2. Members sponsoring a total of fifty applicant who have been accepted as members of the Lodge shall be recommended by the Secretary to the Grand Lodge for "Meritorious Award", as prescribed by the Constitution of the Grand Lodge.

ARTICLE THIRTEEN
AUXILIARIES

In order to further the attainment of the objects and purposes of this organization, the establishment of auxiliaries is authorized. The rights, powers and duties of such auxiliaries shall be prescribed at a general meeting called for such purposes.

ARTICLE FOURTEEN
PENALTIES

Section 1. Every member shall strictly adhere to the fraternal principles of the Lodge. No member shall have sectional, clannish, Tong or party prejudices against each other, or use such influences to oppress fellow members. No member shall commit any act which will impair the reputation of the Lodge. Whoever violates this provision shall be penalized according to the decision of a special general meeting called for that purpose.

Section 2. Any member who has been delinquent for more than three years in the payment of the Membership Fee to the Grand Lodge or to the Local Lodge, shall have his/her name deleted from the Membership Roll of the Lodge at the monthly meeting of the Board of Officers. He/she may, however, apply anew for membership at a latter date but must pay an application fee of one year's dues.

ARTICLE FIFTEEN
PUBLIC ELECTIONS

Section 1. All members should for the purpose of making more secure their citizenship, rights and privileges, exercise their right of suffrage to the fullest extent. They should register to vote and participate in all public elections.

Section 2. In each public election, the President shall appoint a special election committee to study the qualifications of the various candidates and such other issues present at such election. Said committee shall report its findings or recommendation to the Board of Officer which shall have the final authority to make all necessary endorsements and recommendations. Such endorsements and recommendations should not be subject to the provisions of Section 16 of Parliamentary Procedure as outlined herein. All members should be notified of such endorsements and recommendations in order that their votes may be concentrated and directed towards a common objective.

Section 3. Neither the President, Vice-President, nor Secretary of the Lodge shall individually participate in political campaigns nor endorse any candidate for public office.

Section 4. In all public elections the Lodge shall appoint special committees to render assistance to members and the general public in the exercise of their voting rights.

ARTICLE SIXTEEN
RITUALS

Section 1. The rituals for holding meetings and for the installation of officers shall be in accordance with those prescribed in the Rituals of the Grand Lodge.

Section 2. The rituals for the initiation of new members shall be conducted in accordance with the directions of the Grand President.

Section 3. The colors adopted by the Lodge shall be Gold and White.

ARTICLE SEVENTEEN
SUPPLEMENTARY ARTICLES

Section 1. Amendments to the Constitution and By-Laws shall require approval of two-thirds of the members present at a special general meeting called for that purpose.

Section 2. The minutes of the proceedings of the Lodge may be recorded in both Chinese and English.

PARLIMENTARY PROCEDURE

1. All members attending meetings are required to sign their names in attendance book.
2. The President shall preside at all meetings. The Vice-President shall act as chair in the absence of or at the direction of the President. In the absence of both the President and Vice-President, a chair pro tempore shall be chosen by the members present.
3. After a meeting has convened the Secretary shall call the roll in order to ascertain whether a quorum is present before the session may proceed.
4. In all meetings the Secretary shall read the minutes of the previous meeting and shall make all necessary corrections or additions immediately. The minutes are open to inspection by all members.
5. Officers shall be punctual in attending all meetings. Provisions for dealing with the absence or late attendance of officers shall be prescribed at the first meeting of the Board of Officers for each term.
6. Any officer who is absence after having been duly notified of a meeting shall be considered as having given tacit approval to decisions reached at the said meeting.
7. Only members in good standing shall be permitted to attend the monthly and general meetings.
8. In all meetings, whenever the Chair calls for discussion from the floor on any motion, such discussion shall be conducted in an orderly manner.
9. No member shall have the floor until being recognized by the Chair.
10. No member shall have the floor to argue in support of or against the same motion more than three times, except to inquire or to reply to question on same.
11. The Chair shall be empowered to stop any discussion when it becomes impertinent, unwieldy or repetitious.
12. When a motion is under discussion such motion must be finally determined before any new motion may be proposed. Motion for adjournment is excepted.
13. In all meetings any motion shall have to be made and seconded before it is ready for discussion. Whenever it meets opposition it shall be put to vote. To carry a motion, it is only necessary to have a simple majority of the votes of those members present. In the event of a tie, the Chair shall cast the deciding vote.
14. After a motion is made and seconded, and before a vote is requested, the proponent may withdraw said motion with the consent of the person who seconded same.
15. Whenever a motion is voted upon, any member wishing to abstain may do so.
16. No motion which has been voted on shall be re-opened for further discussion unless it is so requested by two-thirds of the members present at such meeting or by petition signed by thirty members and presented within seven days from the date of said meeting. The original motion shall remain inoperative until the President calls a meeting for further consideration of said motion within one month from the date of receipt of petition. Said motion may be overruled by two thirds of the members present at said meeting.
17. In any special meeting of the Board of Officers, only the items listed on the agenda shall be taken up. Such a meeting shall not take up any other matters not

so listed. If it chooses to do so, it shall be required to have the approval of two-thirds of those present.

18. No member shall be permitted to engage in private conversations, or do anything which will disturb the order of the assembly hall.

19. All meetings shall be limited to two hours. If the two hour limit is not sufficient, the meeting may be prolonged with the approval of the majority of the members present. Without such approval, the Chair shall have to set a date for another meeting for the transaction of the unfinished business.

20. Any parliamentary procedures not covered in the foregoing provisions shall be governed by applicable provisions contained in "Robert's Rules of Order."

COMMITTEE RULES

1. Each committee shall have a Chairperson and a Secretary. The Chairperson is appointed by the President of the Lodge and the Secretary and the other officers shall be elected by its constituent members. In the absence of the Chair, the Secretary shall conduct the meeting.
2. Each committee shall fix its own regular meetings and quorum. Such quorum shall consist of a majority of the committee members.
3. The minutes of the proceedings of committee shall be recorded.
4. The rights, powers and duties of a committee shall comply with the provisions of the Statutes and Committee Rules.
5. A committee which has been given an assignment by the Lodge may proceed to execute the same after it has decided on the course to follow and after having consulted with the President on the matter. However, if the said matter falls within the scope of allocation of funds or it is deemed to be important in character, the same committee shall report its finding to the Board of Officers for decision.
6. All decisions reached by committee shall be reported to the Lodge by said committee at each monthly meeting or special meeting called for said purpose.
7. The President may assign to an appropriate committee for investigation, any proposal of importance submitted by any member. The same committee shall report its findings to the Board of Officers which shall render its decision on the proposal. If the committee tables the proposal, the proponent shall have the right to re-submit the same proposal at any subsequent Lodge meeting.
8. If the majority of the members present at any meeting of the Lodge is in favor of having a proposal, which has been scheduled for discussion, for assignment to a committee for investigation the committee designated for said task shall accept responsibility without delay.
9. In investigating any proposal, a committee may request the presence of the proponent to explain the reasons and importance of such proposal. If the proponent wishes to appear before the committee, he may do so by first obtaining the consent of the committee chairperson.
10. At the initial meeting of the Board of Officers, an allocation of funds may be made to each committee according to a tentative budget; such budget may be revised whenever necessary, Their books should be submitted to the inspection of the auditors of the Lodge at each monthly meeting.
11. Any detail not covered by the Committee Rules may be added thereto or amended by a special general meeting called for that purpose.

HOUSTON LODGE
CHINESE AMERICAN CITIZENS ALLIANCE

Whereas: The Houston Lodge Chinese American Citizen's Alliance needs a more responsive structure to meet the modern challenges of the Chinese Community in Houston.

Whereas: There is a need for a vehicle for involving new members in the activities of the Lodge while retaining expertise of the other members.

Therefore: Be it resolved that the Houston Lodge Chinese American Citizens Alliance create a series of committees to have the responsibility and authority to carry out the activities of the organization by executing the provisions of the Board of Directors. These committees are specifically The Executive Committee, The Steering Committee, the Miss Chinatown Houston Pageant Committee, the Activities Committee, the Public Affairs Committee, the Education and Information Committee, and the Business and Professional Committee.

It is further suggested that all members in good standing be eligible to chair these committees and that each new member be asked to serve on some committee.

The Executive Committee shall consist of the President, who shall be its chairperson, the Vice President who shall act in the absence of the President, the Secretary, the Assistant Secretary, and the Treasurer. All active Past Presidents shall be members of the Executive Committee. The Executive Committee shall have the responsibility and authority to ensure that projects approved by the Board of Officers are carried out.

The Vice President shall automatically be a member of the Steering Committee and will chair the Membership Committee. The other members shall be Past Presidents or members who have been in good standing for more than five years.

It shall be the responsibility of the Steering Committee to advise the President and the committee chairs. The Steering Committee shall serve as the membership investigation committee and the building fund committee. It should be noted that Mrs. Albert Gee has been designated as a permanent member of the building fund committee.

The Miss Chinatown Houston Pageant Committee shall have the responsibility of conducting the Annual Pageant. It shall have the authority to expend funds which have been accumulated in the CACA Pageant account.

The Activities Committee shall have an Annual Sub-Committee and a Picnic Sub-Committee. It shall be the responsibility of the sub-committees to plan the corresponding activities. The Annual Sub-committee shall have the authority to expend funds which have been accumulated in the Annual account. The Committee shall also be responsible for the other social and athletic activities of the Lodge.

The Public Affairs Committee shall be responsible for Political activities, Public Issues, Citizenship Classes, and other liaison with the Chinese and public groups in the larger society.

The Education and Information Committee shall be responsible for the scholarship and essay contest, education at all levels, and information intake and distribution.

The Business and Professional's Committee shall interface with various business and professional organizations and will conduct management and information seminars either as a function of the CACA or as a cooperative effort.

All Committee Chairs and sub-committees shall be members of the Board of Officers with full rights and privileges.